

# **1st4sport Qualifications Position Statement**

## **Moderation**

## **1st4sport Qualifications Position Statement Moderation Process**

### **Scope**

This position statement provides details of the moderation activities undertaken by 1st4sport to ensure compliance across our regulated qualifications and recognised centres.

This Position Statement should be read in conjunction with the 1st4sport Qualifications Scope of Recognition Statement<sup>1</sup>.

### **Sampling**

Moderation sampling is used to check that the assessment of learner's work at a centre meets the required standard for the learner to be certificated for that qualification.

For all centre assessed units/components, centres are required to provide a sample of work for moderation. The Moderation Team will ask for selected learner portfolios (a sub-sample) from a centre, and if the Moderation Team agree with the centre marks, no further work is considered and no adjustments are required.

However, if the Moderation Team find marks being awarded in the learner portfolios that should not have been or if the assessment is not accurately applied, adjustments may be made by the Moderation Team. The centre will receive feedback on the learner's portfolios and will be required to submit this to their EQA to ensure it meets the required standard to be certificated.

During the Moderation Process the centre will be *temporarily suspended for certification* for that qualification, until the moderation activity has been completed. The outcome of the moderation activity will determine whether automatic certification can be reinstated.

### **Moderation Process at 1st4sport**

1st4sport have a risk based approach to External Quality Assurance and have categorised recognised centres into a low, medium or high-risk category.

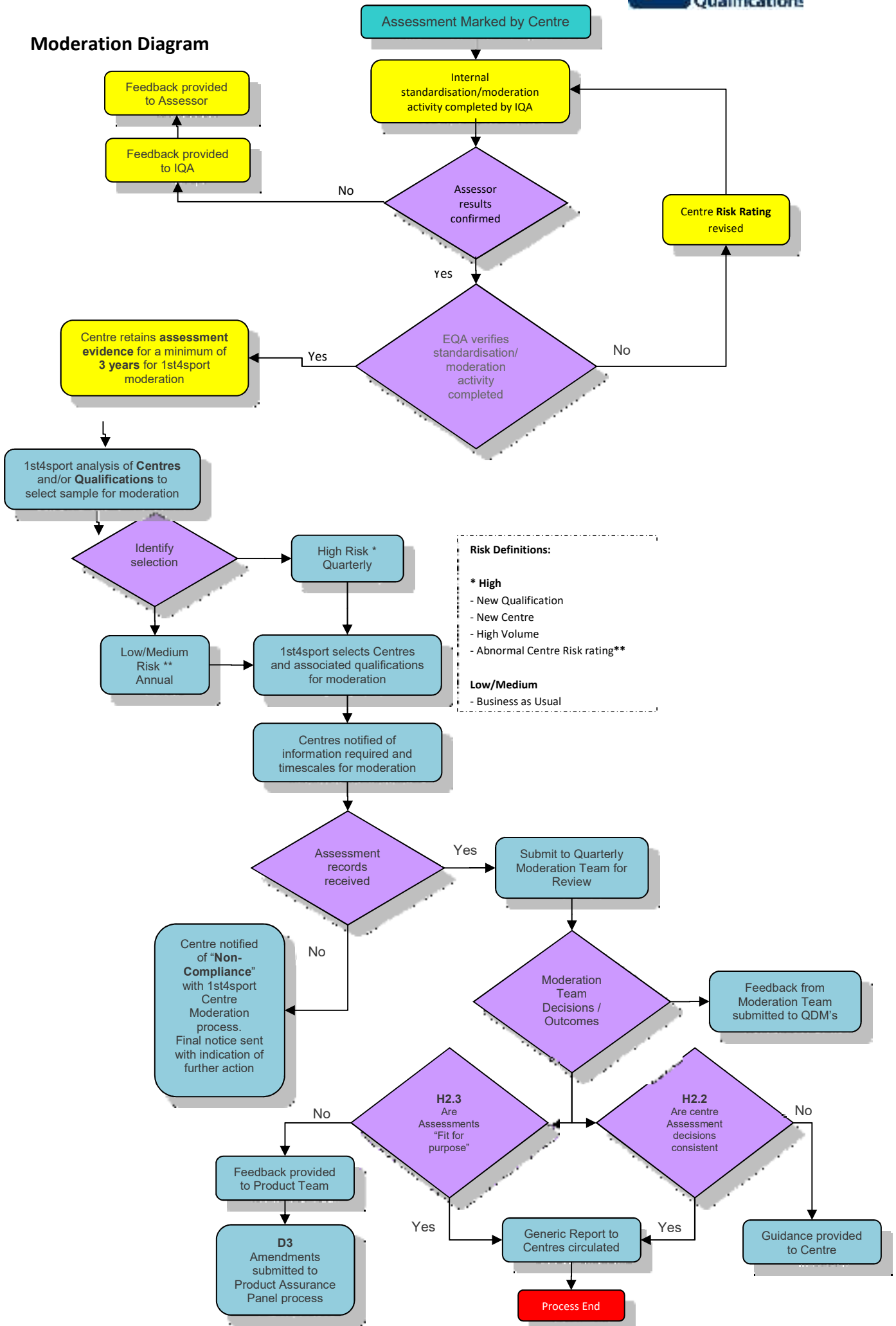
1st4sport aims to conduct moderation activities quarterly. The moderation team consists of the EQA Manager, the Compliance and Risk Team Manager (or relevant Qualification Development Manager) and an EQA.

A moderation process has been implemented which should be followed to check that the verified assessment and marking criteria for an assessment has been accurately, consistently and fairly applied by the assessor(s). Three centres will be chosen by 1st4sport to be part of a moderation activity, the same qualification will be checked across these centres. The process is displayed below.

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<sup>1</sup> This can be found on the 1st4sport Qualifications website – [www.1st4sportqualifications.com](http://www.1st4sportqualifications.com) – in the 'About us' section.

### Moderation Diagram



## Moderation Diagram Summary

There are three possible outcomes to moderation:

- a) There is only small difference between the centre's marks and the Moderation Teams marks for the learner's assessments. The centre's marks are accepted for all learners. No adjustments are required.
- b) There are greater differences between the centre's mark and the Moderation Team's mark but the Moderation Team generally agrees with the centre. Recommendations are made to the centre for future assessments on the qualification. The centre marks are accepted for the learners and no adjustments are required.
- c) The Moderation Team significantly disagrees with the centres assessment decisions. The centre marks are not accepted and adjustments to the grades are required before learners can be certificated.

## Version control

Version number	Date	Comments
V1	Nov 2017	New Document
V2	July 2019	Review of document. Minor amendments to wording.