

## 1st4sport Level 3 Award in Coordinating Sports Volunteers (QCF)



This qualification is expected to be available to deliver from March 2012.

### Facts and Figures

Qualification Number	TBC
Credit Value (Guided Learning Hours)	8 (40)
SFA/LAD Funding Code	TBC
Entry age:	16
Qualification Operational Start Date	TBC
Qualification Operational End Date	TBC
Certification End Date	TBC
Qualification Structure	<a href="#">See the units of this qualification</a>
Supporting Materials	<a href="#">See the supporting materials</a>

[Find out how to apply to deliver this qualification.](#)

*There are no costs involved in applying or becoming a 1st4sport recognised centre.*

Developed in partnership with runningsports<sup>1</sup> the 1st4sport Level 3 Award in Coordinating Sports Volunteers (QCF) is for anyone over 16 years old who volunteers at a sports club, has a role in managing, governing or running a club. And is interested in enhancing their skills and ability to perform these roles more effectively. It provides an introduction to the principles of coordinating sports volunteers. As a result learners will be able to make a more positive contribution to their club by being able to:

- get the best out of themselves and those they work with
- run their club with increased confidence
- optimise their clubs' recruitment, recognition and rewarding of volunteers
- raise more funds
- attract more members from their local community...and much more!

This qualification is part of a suite professionally recognised by the [Chartered Institute for the Management for Sport and Physical Activity \(CIMPSA\)](#), ideal in supporting an individual's personal and professional development within the industry.

<sup>1</sup>runningsports is the programme funded by Sport England to support sports volunteers and the people who manage them.

### Frequently Asked Questions

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### What are the Learner Prerequisites?

Learners are required to be a minimum of 16 years of age and have current experience of volunteering.

### How is the Qualification Structured?

The qualification is divided into the following units:

Unit Number	Unit Title	Accreditation Number	Guided Learning Hours	Learning Time	Credit
1	Managing Your Role as a Sports Volunteer Coordinator	TBC	10	15	2
2	Coordinating Sports Volunteers	TBC	10	15	2

3	Coordinating Resources to Support Sports Volunteers	TBC	10	15	2
4	Coordinating a Community of Sports Volunteers	TBC	10	15	2

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## What are the Supporting Materials?

Unlike many other awarding bodies, who just supply you with the basic qualification standards, we go that extra mile to support you by providing:

- full and comprehensive Learner Packs, which include a full set of structured learning and assessment tasks to help you deliver and assess the qualification
- tutor/assessor guidance notes, which include sample answers to support you when assessing your learners
- online qualification administration, enabling you to process learners quickly and effectively, and making the records we hold on your learners accessible to you at the click of a mouse.

The qualification is supported by the following 1st4sport Qualifications resources:

- the Recognised Centre Handbook
- generic administrative guidance for recognised centres
- the 1st4sport Level 3 Award in Coordinating Sports Volunteers (QCF) Tutor/Assessor/Verifier Guidance
- the 1st4sport Level 3 Award in Coordinating Sports Volunteers (QCF) Tutor/Assessor/Verifier Guidance to Assessment
- the 1st4sport Level 3 Award in Coordinating Sports Volunteers (QCF) Learner Pack
- internal assessment tools.

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## What are the Fees?

Fees are charged per learner and provide registration and certification for the qualification, as well as a 1st4sport Learner Pack, learning resources and a Certificate. There are no costs involved in applying or becoming a 1st4sport recognised centre. Further information on fees is available in your qualification application pack.

## How do I Apply?

This qualification is expected to be available to deliver from 1 June 2011.

### Non-1st4sport recognised centres

If you are not already a 1st4sport recognised centre, you need to apply to become one by completing a Centre Recognition Application Form. You can now do this online through Athena, the 1st4sport online Quality Assurance System where you can also apply to become approved for the qualifications that interest you. To access Athena, simply call us on 0113-290 7610 to receive a unique access code or fill in the [Request for Centre Recognition Application Form](#) and we will send you one.

### Existing 1st4sport recognised centres

If you are already a 1st4sport recognised centre and would like to seek approval to deliver the 1st4sport Level 3 Award in Coordinating Sports Volunteers (QCF) please access Athena and complete the qualification approval process. If you cannot remember your username and password, please contact us at [gmt@1st4sportqualifications.com](mailto:gmt@1st4sportqualifications.com).

### The Qualifications and Credit Framework (QCF)

This qualification sits on the new QCF. Further information about the benefits of the new framework can be found by visiting [www.ofqual.gov.uk](http://www.ofqual.gov.uk).

All learners being registered for QCF qualifications are required to have a Unique Learner Number (ULN) issued by the Learner Register. To be approved to offer this QCF qualification, you will need to demonstrate that you can access and verify learners' ULNs with the Learner Register. For more information about this process, please visit [www.learningrecordsservice.org.uk/products/uln](http://www.learningrecordsservice.org.uk/products/uln).

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## Other Qualifications you may be interested in

- [1st4sport Principles of Coaching Sport Suite](#)
- [1st4sport Diploma in Sport and Active Leisure ASL](#)
- [1st4sport Level 3 Certificate in Managing Sports Volunteers \(QCF\)](#)

Developed in partnership with:

*The qualification is based on the Excellence in Volunteer Management Endorsed Programme, which was created by, and is the intellectual property of, Volunteering England.*

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Professionally recognised by:



Shop for [volunteering books and resources](#) at 1st4sport.com.

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- [Five reasons to choose 1st4sport](#)
  - [Become a recognised centre](#)
  - [Deliver this qualification](#)
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